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Research Integrity and Assurance

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News from the Cornell University IRB Office
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New IRB Team Member!
We are happy to announce the newest member to the IRB staff, Denise Payne. In her role IRB Administrator, Denise will provide support for investigators submitting new applications, amendments, and continuation requests. She can be reached at 255-5138, or you can contact the IRB office at irbhp@cornell.edu.

Change in Help Session Dates
Please note that we have made few changes to the scheduling of the IRB Help Sessions:

- The session scheduled for Thursday, December 19th has been rescheduled for **Friday, December 20th from 10 a.m. to 1 p.m.** in room 100 of Mann Library.
- We will resume help sessions on January 28, 2014, and will hold two help sessions per month thereafter until the end of the semester.

Please see the IRB website – www.irb.cornell.edu – for schedule information.

Planning ahead for IRB Busy Season
As the semester wraps up, we hope you all get some time to relax, enjoy family and friends, and work on plans for the coming semester. The IRB office typically sees a significant increase in volume of applications in February, March, and April. We advise investigators to submit their applications a week or two early to accommodate the extra time IRB review may take during these months.

International Human Research Standards
Every year, the federal Office for Human Research Protections releases a compilation of laws, regulations, and guidelines from over 100 different countries, as well as standards from a number of international and regional organizations. The IRB encourages investigators planning international research with human participants to consult the *2014 Edition of the International Compilation of Human Research Standards* to help determine if

there are special requirements for informed consent processes, research ethics committee review, reporting requirements, protection of vulnerable populations, and other research-related activities. Copies of the *2014 Edition of the International Compilation* are available here:

- Microsoft Word version
- Adobe PDF version

Additionally, Cornell's IRB Policy on International Human Research provides information and guidance for investigators on Federal, New York State, and Cornell requirements for research conducted in other countries.

New IRB Forms

Recently, the IRB announced its new Triennial Approval process for some types of non-federally funded, minimal risk human participant research (see the IRB Policy on Triennial Approval). In support of this new process, the IRB office has revised the application forms to help ensure that protocols are eligible for Triennial Approval. Please be sure to use the new forms – www.irb.cornell.edu – for future applications to the IRB.

IRB Consent Templates

As a friendly reminder, we ask that researchers download forms and/or use the informed consent templates from the IRB website (www.irb.cornell.edu/forms) with each use. We make periodic revisions to the forms and templates, and downloading those helps to ensure you're using the most current versions. This can help make the application process easier for researchers and reduce administrative delays when new forms have been released.

If you have any questions or comments regarding these or any other topics relevant to the IRB, please contact Matthew Aldridge or Denise Payne for assistance (irbhp@cornell.edu). Please visit the IRB website for updates and other information pertinent to conducting research with human participants at Cornell University.